



**Northfield Master Plan Steering Committee with Roundtable  
Minutes for June 25, 2014  
Meeting held at Town Hall**

Meeting was **called to order** at 7:00 PM by Rich Fitzgerald

**Attending:** Brian Brault, Gwen Trelle, Steve Malsch

**Citizen Concerns/Other:** none

**Ongoing Business**

- A. Transition to Implementation Committee – The Steering Committee/Roundtable work is completed and appointments expire soon. The Planning Board will work with the Selectboard to establish an Implementation Committee based on the Roundtable's previous recommendations. Roundtable members are encouraged to participate based on their interest.
- B. Zoning Rewrite Update – Fitzgerald has requested a more detailed scope of work from Martha Lyon based on a \$25,000 budget. As part of the implementation work a group will be established to focus on Zoning.

Rich Fitzgerald is planning to meet with the Selectboard to discuss these items, as well as the new scope of services, on July 15.

**New Business**

*This is the final scheduled Steering Committee/Roundtable meeting.* The Chair wishes to thank all members for their interest, commitment, cooperation and final product.

**Administrative**

Minutes of April 2, 2014 were approved. Motion by Brault, seconded by Malsch, approved unanimously. Minutes of June 25, 2014 (this meeting) were also approved. Motion by Brault, seconded by Malsch, approved unanimously

Upon motion by Malsch seconded by Brault, members voted to **adjourn** at 7:15 PM.

Respectfully submitted, Richard Fitzgerald

Minutes reviewed and approved by MPSC on June 25, 2014.